

State of Alaska
FY2010 Governor's Operating Budget

Department of Transportation/Public Facilities
Contracting and Appeals
Component Budget Summary

Component: Contracting and Appeals

Contribution to Department's Mission

To effectively carry out the Department of Transportation & Public Facilities (DOT&PF) Commissioner's statutory responsibility to procure the planning, design, and construction of public works (including state buildings).

Core Services

- Oversee departmental and customer agency compliance with federal and state laws, regulations, and policies governing procurements and contract administration.
- Develop, implement, and maintain policies, procedures, and operational standards that assure all transportation modes, regions, engineering services, highway construction and maintenance groups, and those state agencies with a DOT&PF delegation of construction authority, receive responsive and consistent guidance in the administration of procurements and contracts.
- Administer the statewide Construction Contracting Warrant System. This system trains and certifies individuals on construction procurement requirements.
- Assist in the resolution of contract and procurement claims and disputes before they are elevated to the Commissioner's Office as appeals.
- Administer the construction contracts protest and claim appeal adjudication process.
- Administer the airport lease appeal adjudication process.

FY2010 Resources Allocated to Achieve Results

FY2010 Component Budget: \$307,100

Personnel:

Full time	2
Part time	0
Total	2

Key Component Challenges

Providing the most efficient construction programs within the constraints of state and federal laws is a major goal of this department. To achieve that goal, constant review and improvement of the construction procurement processes must take place. The following are areas that staff continue to work on to improve the procurement processes:

- In addition to providing direct and immediate support to the regions and customer agencies on procurement/contract matters, we will continue to further assist staff by developing regulations for innovative procurements. These actions will serve to ensure uniform and consistent procurement and contract administration.
- We will continue to actively listen and work with contractors and construction industry representatives on changes to statutes, regulations, policies, procedures, and terms and conditions important to all parties. The eventual goal to be achieved by this activity is the reduction in frequency, duration, and cost of resolving contractual disputes, reduction in project costs and improving delivery time.
- Continue to encourage regions to establish multiple award term contracts. Once established, these term contracts will improve project delivery by reducing the delays in acquiring professional services contractors.

Significant Changes in Results to be Delivered in FY2010

No significant change anticipated.

Major Component Accomplishments in 2008

- Provided advice on construction contracting to regions and delegated agencies (10).
- Conducted on-line and in-house training for the Construction Warrant Program and Design Build Procurement in Juneau, Anchorage, Fairbanks and Ketchikan.
- Updated or developed department-wide policies, procedures and Contracting Officer Bulletins.
- Acted as liaison between the Associated General Contractors of Alaska and DOT&PF to resolve issues and conflicts.
- Processed procurement waivers and claims/protest appeals for the commissioner.

Statutory and Regulatory Authority

U.S.C. Title 23
AS Title 02, Aeronautics
AS Title 19, Highways and Ferries
AS Title 35, Public Buildings, Works and Improvements
AS Title 36, (Procurement Code)
AS Title 44, (Applicable Portions)
2 AAC 12, Procurement Regulations
AAM (Alaska Administrative Manual)
Delegation from the Department of Administration to the DOT&PF Commissioner

Contact Information
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**Contracting and Appeals
Component Financial Summary**

All dollars shown in thousands

	FY2008 Actuals	FY2009 Management Plan	FY2010 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	237.7	261.7	252.6
72000 Travel	13.9	19.5	19.5
73000 Services	28.4	33.0	33.0
74000 Commodities	1.1	2.0	2.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	281.1	316.2	307.1
Funding Sources:			
1004 General Fund Receipts	0.0	9.5	15.9
1007 Inter-Agency Receipts	31.0	38.2	38.7
1061 Capital Improvement Project Receipts	250.1	268.5	252.5
Funding Totals	281.1	316.2	307.1

Estimated Revenue Collections

Description	Master Revenue Account	FY2008 Actuals	FY2009 Management Plan	FY2010 Governor
Unrestricted Revenues				
Capital Improvement Project Receipts	51200	5.8	0.0	0.0
Unrestricted Total		5.8	0.0	0.0
Restricted Revenues				
Interagency Receipts	51015	31.0	38.2	38.7
Capital Improvement Project Receipts	51200	250.1	268.5	252.5
Restricted Total		281.1	306.7	291.2
Total Estimated Revenues		286.9	306.7	291.2

**Summary of Component Budget Changes
From FY2009 Management Plan to FY2010 Governor**

All dollars shown in thousands

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
FY2009 Management Plan	9.5	0.0	306.7	316.2
Adjustments which will continue current level of service:				
-Transfer CIP Receipts to Annualize the Costs of Anchorage Desktop Support Positions in Statewide Information Systems	0.0	0.0	-16.0	-16.0
-FY2010 Wage and Health Insurance Increases for Bargaining Units with Existing Agreements	0.0	0.0	6.9	6.9
-Correct Unrealizable Fund Sources in the Salary Adjustment for the Existing Bargaining Unit Agreements	6.4	0.0	-6.4	0.0
FY2010 Governor	15.9	0.0	291.2	307.1

**Contracting and Appeals
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2009 Management Plan	FY2010 Governor		
Full-time	2	2	Annual Salaries	163,580
Part-time	0	0	COLA	6,705
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	82,369
			<i>Less 0.02% Vacancy Factor</i>	(54)
			Lump Sum Premium Pay	0
Totals	2	2	Total Personal Services	252,600

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Chief Contracts Officer	0	0	1	0	1
Procurement Spec IV	0	0	1	0	1
Totals	0	0	2	0	2